



Insurance Guidelines for Chapter 35-Group Homes for Mentally Retarded Persons (GHMRP) and Chapter 34-Community Residence Facility (CRF)

Title 22 DCMR 35 requires that each GHMRP licensee shall carry or ensure that the premise carries the following insurance in at least the following amounts:

- Hazard (fire and extended coverage) in the minimum amount of five hundred dollars (\$500) per resident to protect belongings, with a minimum of two-thousand dollars (\$2,000) per GHMRP;
- Liability coverage (premises, personal injury, and products liability in the amount of three hundred thousand dollars (\$300,000) per occurrences; and
- Professional liability.

Title 22 DCMR 34 requires all Community Residence Facilities, licensed shall carry sufficient insurance to cover the following:

- Hazard (fire and extended coverage) in the amount of five hundred dollars (\$500) per resident to protect belongings, with a minimum of two-thousand dollars (\$2,000) of coverage per facility; and
- Premises, personal injury, and products liability for at least the limits set forth as follows:

No. of Beds Limit per occurrence (*combined single limit and aggregate limit*)

1-2	\$100,000
3-9	\$300,000
10 or more	\$500,000

- Incidental malpractice coverage in respect only of duties required of a resident Director or staff member pursuant to this title, for a limit of a least one hundred thousand (\$100,000).

In the case of a facility which is not owned by the operator, the operator shall be responsible for obtaining proof of the owners' premises liability coverage (such as a certificate of standard landlord coverage) or placing the owner on the operator's policy as an additional named insured.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH
HEALTH REGULATION & LICENSING ADMINISTRATION



Insurance Verification Request:

I, _____
Licensee Signature **Facility Address**

authorize on this date _____ the release and verification of the requested information regarding policy(ies) issued for the above listed premises. The maximum capacity of residents in this facility is _____.

Insurance Company _____

Address _____

_____ Telephone Number: _____

Please verify that the above named licensee has current insurance policy(ies) with your company that provides coverage for non-related residents who pay for their care. Please complete the appropriate areas below:

Hazard (fire and extended coverage) \$ _____

Policy Number _____ Effective Date _____ Expiration Date _____

Liability coverage (1) Premises, personal injury, and products _____

(2) Professional liability \$ _____

Policy Number _____ Effective Date _____ Expiration Date _____

Signature _____

Insurance Representative

Return to:

Health Regulation and Licensing Administration
825 North Capital Street, N.E., 2nd Floor
Washington, D.C. 20002

